




Republic of the Philippines  
**Department of Education**  
Region VII – Central Visayas  
Schools Division of CEBU PROVINCE

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**Office the Schools Division Superintendent**

UNNUMBERED MEMORANDUM  
UM-2024-004

TO : JOEL MONDELO  
JOEPRIL MAR ANTHONY ABELLANOSA  
RUDITHA D. MACOL  
MIRA C. SEGAROS  
MRIA DIONA G. CUDIAS  
EDILTRUDES B. ESCAME  
JOSELITO C. TAGALOG  
CLEMENTE ABCEDE  
MARK J. ALQUIZOLA

FROM :   
**SENEN PRESCIOLO P. PAULIN, CESO V**  
Schools Division Superintendent

SUBJECT: FINALIZATION OF FOLDERS OF ATHLETES, COACHES AND ASSISTANT  
COACHES FOR 2024 CVIRAA MEET

DATE: April 16, 2024 ( 8:00 AM )

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1. As part of the preparatory activity for 2024 CVIRAA meet, you are hereby directed to proceed to Division Office Social Hall to perform the finalization of folders of athletes, coaches, and assistant coaches.
2. Accommodation, meals, and snacks expenses in the conduct of the activity shall be chargeable to the Division MOOE while travelling and per diem expenses of the participants shall be charged to School MOOE, subject to its availability and the usual accounting and auditing rules and regulations.
3. This Memorandum serves as **Authority to Travel**.
4. For your guidance and compliance.



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